

## **SERFA Board Meeting Agenda**

**June 4, 2020, 3pm EST (Zoom Conference)**

**Join Zoom Meeting —Directors present Melody Cochran, Karyn Oliver, Abby Parks, Matthew Sabatella, Roberta Schultz, Christine Stay, Isabel Taylor.**

1. Welcome new Board members  
Abby called the meeting to order and welcomed Melody Cochran, Matthew Sabatella, and Christine Stay to the board. Each new director shared briefly about their calling to serve the SERFA community
2. We briefly reviewed the board offices that must be filled in today's election: President, Vice President, Treasurer and Secretary. Bylaw descriptions were sent out to directors prior to the meeting.
3. Elect Officers—We elected the following officers to serve for the 2020-2021 term: President—Abby Parks, Vice President—Roberta Schultz, Treasurer—Matthew Sabatella, and Secretary—Christine Stay,
4. Look at job descriptions in manual (shared to Board group)  
We will work on editing/updating this document for our summer retreat which most likely will be virtual. We need to work especially on differentiating between Board and Conference Committees—Board should not run conference, but should delegate . We also discussed upcoming board vacancies that will can fill through appointment(Isabel June 30, Karyn TBA.)

5. Conflict Communications Agreement —we did not discuss this item.

6. Articles of Incorporation need locating and updating. Roberta will search documents for these.

7. [Budget](#) (Google Sheet shared with Board members) Isabel commented on the process that went into setting this up. She will meet with Abby, Matthew and Loralyn to discuss creating a true budget statement/reporting mechanism.

8. Plan to renegotiate 2021/22 contract with the Chattanooga—we should be working on that soon

9. Discuss ramifications of FAI rescheduling to spring—Abby will contact Michael Kornfeld to discuss getting the regional leaders to discuss efforts to change the date of FAI so that regional conferences have a voice in this discussion,

10. Other business (discuss plans for webinars, other activities?)

We discussed possible webinars that SERFA will produce in June along with formats like Spotify for a SERFA playlist(already in progress) and potential open mics conducted on Zoom or facebook.

Respectfully submitted (for the last time,)

Roberta Schultz

SERFA Board Secretary

2019-2020